



THE REPUBLIC OF UGANDA

## Katakwi District Local Government

24<sup>th</sup> January 2022

Dear Sirs,

### Invitation to bid for:

1. Katakwi District Local Government has allocated funds to be used for the acquisition of the following Works/Supplies/Services

No.	Procurement Reference Number	Subject Matter of Procurement
1	KATA522/SUPLS/21-22/00011	Supply of Furniture

2. The Entity invites your sealed bids for the provision of the above works.
3. Bidding will be conducted in accordance with the procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003 (the Act) and the Regulations made under the Act.
4. This letter of invitation has been addressed to the following shortlisted bidders:

M/s Sovia Engineering Services (U) Ltd [akolpius15@gmail.com](mailto:akolpius15@gmail.com) 0777265499

M/s Footsteps Furniture Limited [meleth.kikabi@footstepsfurniture.co.ug](mailto:meleth.kikabi@footstepsfurniture.co.ug) 0772457782

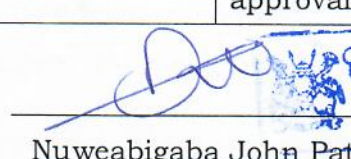
M/s Tropical Furniture and Construction (U) – SMC Limited [bogerechris@yahoo.com](mailto:bogerechris@yahoo.com)  
0702472358

5. You may obtain further information from the Entity and inspect the bidding documents at the address given below at 8(a) from 9:00 to 4:00pm
6. Bidding documents in English may be purchased from 8(b) upon payment of a non-refundable fee of UGX 15,000. The method of payment will be by banking to **Stanbic Bank A/C Katakwi District General Fund 9030005783118**
7. Bids must be delivered to the address below at 8(c) at or before 11:00am. Electronic Bidding will not be permitted. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at 12:00pm.
8. Bidders should note the following:
- (a) Documents may be inspected at: Procurement & Disposal Unit
- (b) Documents will be issued from: Procurement & Disposal Unit
- (c) Bids must be delivered to: Procurement & Disposal Unit
- (a) Address of bid opening: 1<sup>st</sup> Floor Balcony, Council Chambers

9. Please acknowledge receipt of the letter of invitation.

10. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
(a) Issue letter of invitation to bid	24 <sup>th</sup> January 2022
(b) Pre-bid meeting/ Site visits where applicable	N/A
(c) Bid closing date	7 <sup>th</sup> February 2022
(d) Bid opening date	7 <sup>th</sup> February 2022
(e) Evaluation process	Within 40 working days from bid closing date
(f) Display and communication of best evaluated bidder notice	Five days after contracts committee award decision
(g) Contract Signature	After expiry of at least 10 working days from display of the best evaluated bidder notice and where applicable the Attorney General's approval

 *Chief Administrative Officer  
Kulukuni District (CA)*

Nuweabigaba John Patrick

**Chief Administrative Officer**